

PRELIMINARY ACTION AGENDA
LAKE FOREST CITY COUNCIL

Regular Meeting of the City Council
July 17, 2012

Lake Forest City Hall
25550 Commercentre Drive
Council Chambers
Lake Forest, California 92630

PRELIMINARY ACTION AGENDA: The listed Action represents a brief synopsis of the Council action. The Council Minutes, when approved, stand as the official record of the meeting. This Preliminary Action Agenda is provided as quick reference only and is NOT intended to serve as any form of the official record and should not be relied upon in making important decisions. Before making important decisions, you should review the approved minutes.

CALL TO ORDER:

5:40 p.m.

ROLL CALL: Council Members:

Peter Herzog
Marcia Rudolph
Mark Tetterer

Mayor Pro Tem:

Scott Voigts

Mayor:

Kathryn McCullough

City Manager:

Robert C. Dunek

City Attorney:

Scott C. Smith

City Clerk:

Stephanie D. Smith

CLOSED SESSION (F: 0410-30)

1. CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code Section 54957.6
Agency designated representative: City Manager
Unrepresented employees: All City Employees
2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation
Pursuant to subdivision (b) Government Code Section 54956.9(b)
Number of potential cases: 1

RECESS: City Council recessed at 7:03 p.m. from Closed Session for the purpose of conducting regular City business.

RECONVENE: City Council reconvened at 7:09 p.m., with all Members present to continue regular City business.

PUBLIC SESSION

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance to the Flag of our Country was led by Mayor Pro Tem Voigts.

CLOSED SESSION REPORT: (F: 0410-30)

City Attorney Smith stated there was no reportable action taken. He provided an update the City Manager's contract from the last Closed Session meeting.

PRESENTATIONS:

There were no items scheduled for Presentation.

PUBLIC COMMENTS: (F: 0410-35)

The following members of the public offered comments: Ruth Kim, Ian Morrell, Jeff Frum, and Eric Garretson.

CONSENT CALENDAR - WARRANT REGISTER: (Item No. 3)

3. CERTIFICATION OF WARRANT REGISTER submitted by Director of Finance/City Treasurer. (F: 0300-30)

ACTION: On motion by Mayor Pro Tem Voigts and second by Council Member Rudolph, the City Council approved the warrant register in the amount of \$2,459,303.95 as submitted. MOTION UNANIMOUSLY CARRIED.

CONSENT CALENDAR - MISCELLANEOUS: (Item Nos. 4 - 14)

ACTION: On motion by Council Member Herzog and second by Council Member Tettermer, the City Council approved Consent Calendar Item Nos. *4-14. MOTION UNANIMOUSLY CARRIED.

- *4. WAIVE READING OF ORDINANCES AND RESOLUTIONS submitted by City Clerk.

ACTION: The City Council approved the reading, by title only, of all Ordinances and Resolutions. Said Ordinances and Resolutions which

appear on the public agenda shall be determined to have been read by title and further reading waived.

- *5. MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL HELD ON JUNE 5, AND JUNE 19, 2012 submitted by City Clerk.

ACTION: The City Council approved the Minutes as submitted.

- *6. 2ND QUARTER COMMISSION ATTENDANCE REPORT submitted by City Clerk. (F: 0120-05)

ACTION: The City Council approved Commission absences as excused.

- *7. QUARTERLY SIX MONTH CONTRACT EXPIRATION REPORT submitted by City Clerk. (F: 0400-05)

ACTION: The City Council received and filed the report as submitted.

- *8. MONTHLY TREASURER'S REPORT – JUNE submitted by Director of Finance/City Treasurer. (F: 0320-70)

ACTION: The City Council received and filed the report as submitted.

- *9. SECOND AMENDMENT TO THE AGREEMENT WITH U.S. BANK FOR BANKING SERVICES submitted by Director of Finance/City Treasurer. (F: 0400-10)

ACTION: The City Council: 1. Approved the Second Amendment to the Agreement with U.S. Bank for banking services. 2. Authorized the Mayor to sign, and the City Clerk to attest, the Second Amendment with U.S. Bank.

- *10. 2012 RESIDENT AND BUSINESS SURVEY submitted by Deputy City Manager/Director of Management Services. (F: 0400-10)

ACTION: The City Council: 1. Approved the consultant agreement with True North Research for professional survey consulting services for the 2012 Resident and Business Survey. 2. Authorized the Mayor to execute an agreement with True North Research for professional survey consulting services for the 2012 Resident and Business Survey.

- *11. SECOND CONTRACT AMENDMENT FOR BUS SHELTER AND BUS BENCH MAINTENANCE SERVICES submitted by Director of Public Works/City Engineer. (F: 0400-10)

ACTION: The City Council: 1. Approved the second contract amendment with ShelterCLEAN, Inc., to provide bus shelter and bus bench maintenance services. 2. Authorized the Mayor to sign, and the City Clerk attest, the second amendment substantially in the form attached.

- *12. BID DOCUMENTS FOR PARK MAINTENANCE SERVICES submitted by Director of Public Works/City Engineer. (F: 0370-32)

ACTION: The City Council: 1. Approved bid documents for park maintenance services. 2. Authorized staff to solicit bids for these services.

- *13. BID DOCUMENTS FOR A SLURRY SEAL PROJECT IN THE PORTOLA HILLS AREA AND ON VARIOUS COMMERCIAL STREETS IN FOOTHILL RANCH PW 2011.01B submitted by Director of Public Works/City Engineer. (F: 0370-32)

ACTION: The City Council: 1. Approved bid documents for a Slurry Seal Project on Various Streets PW 2011.01B. 2. Authorized staff to solicit bids for this project.

- *14. CITY MANAGER EMPLOYMENT AGREEMENT submitted by City Attorney. (F: 0400-10)

ACTION: The City Council approved the First Amendment to the City Manager Agreement for Employment and authorized the Mayor to execute and the City Clerk to attest the document.

DISCUSSION/ACTION ITEMS:

- 15. SELECTION PROCESS OF MAYOR AND MAYOR PRO TEM submitted by Deputy City Manager/Director of Management Services. (F: 0410-78)

Staff report dated July 17, 2012 was introduced.

Larry Gilbert, Mission Viejo resident, spoke in favor of revising the selection policy of Mayor and Mayor Pro Tem.

Council discussion ensued.

ACTION: On motion by Council Member Rudolph and second by Mayor McCullough, the City Council: 1. Approved the selection of Mayor and Mayor Pro Tem annually, to serve one year in appointed office, may not serve in that position again for two years. 2. No member shall serve as Mayor or Mayor Pro Tem without having first served as a Council Member for one year. **MOTION CARRIED** with Council Member Herzog and Tetteimer opposed.

16. **LEGISLATIVE AND REGULATORY MATTERS** submitted by City Manager. (F: 0480-75)

City Manager Dunek introduced the staff report dated July 17, 2012.

ACTION: The City Council received and filed the report as submitted.

17. **REQUEST FOR APPOINTMENT - LEAGUE OF CALIFORNIA CITIES, ASSOCIATION OF CALIFORNIA CITIES, ORANGE COUNTY AND/OR THE ORANGE COUNTY CITY SELECTION COMMITTEE** submitted by City Clerk.

ACTION: The City Council made no appointments.

CITY MANAGER'S REPORT:

City Manager Dunek presented no comments.

CITY COUNCIL COMMENTS: (F: 0410-36)

Council Member Herzog offered comments.

Council Member Rudolph offered comments.

Council Member Tetteimer offered no comments.

Mayor Pro Tem Voigts offered comments.

Mayor McCullough offered comments.

CONTINUED CLOSED SESSION:

There was no continued Closed Session.

ADJOURNMENT: 8:18 p.m.